

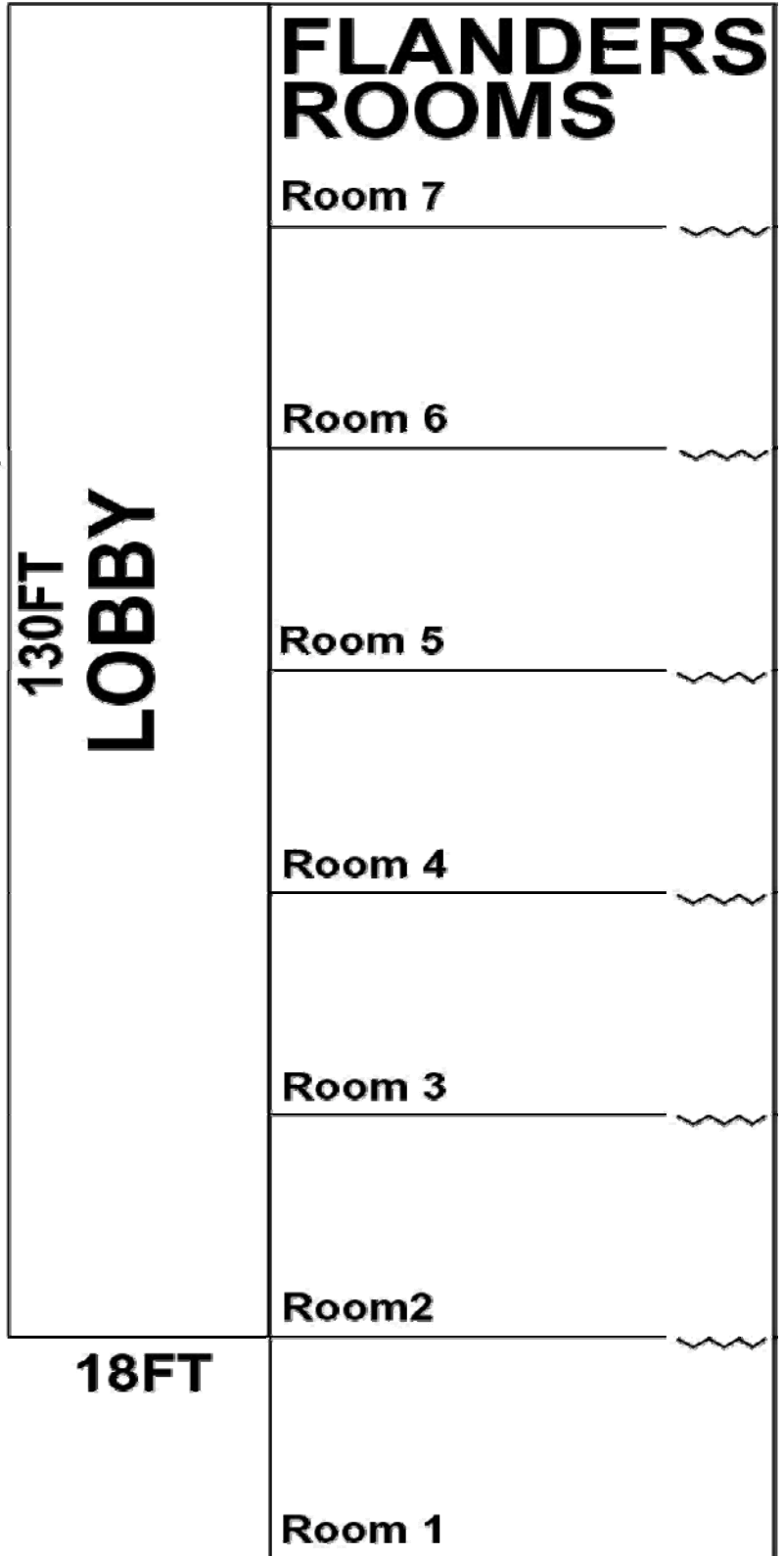


EVENT INFORMATION	
EVENT NAME	
DATE	
TIME IN	TIME OUT
CONTACT	
COMPANY	
PHONE	
ADDRESS	
EMAIL	

EVENT DETAILS		
Item	Comments	Fees
RENT		\$
TABLES	# Round @ \$0.75	\$
	# Rectangle @ \$0.75	\$
TABLE COVERS	# @ \$4.00	\$
CHAIRS	# @ \$0.25	\$
RISERS	# @ \$15.00	\$
EVENT STAFF	# @ \$12.75	\$
FIRST AID	# @ \$19.75	\$
PODIUM	(please check one) <input type="checkbox"/> Floor	\$
	<input type="checkbox"/> Table	\$
MICROPHONE	# (specify number needed)	\$
PIPE/DRAPE		\$
PIANO		\$
TUNER		\$
TELEPHONE		\$
BOOTHS		\$
OTHER EQUIP		\$

SUBTOTAL	\$
SALES TAX	\$
TOTAL	\$
S DEPOSIT	\$
ANCE DUE	\$

FOR OFFICE USE
DATE PAID
INVOICE #
RECEIPT #



# FLANDERS ROOMS

Room 7

Room 6

Room 5

Room 4

Room 3

Room 2

Room 1

130FT  
LOBBY

18FT

30FT

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